

THE UNIVERSITY OF WYOMING
MINUTES OF THE TRUSTEES

October 19, 1973

For the confidential information
of the Board of Trustee

THE UNIVERSITY OF WYOMING
Minutes of
THE TRUSTEES
19 October 1973

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Mr. Pence requested this correspondence be filed in the permanent records of the President's office. Dr. Carlson announced that scheduled events for Press, Radio and TV Day would begin at 10:00 a.m. Saturday, 20 October, in Crane Hill Cafeteria; also, there would be a meeting of the Wyoming Foundation on Sunday, 21 October, beginning at 10:30 a.m. in the Board Room of Old Main, followed by a luncheon at 12:30 p.m. in the Knight Hall Dining Room. At this time Steve Miller joined the meeting and is hereafter recorded as present.

FACULTY SENATE'S
REQUEST FOR EX
OFFICIO STATUS

Mr. Pence stated that Dr. Carlson had
transmitted to him on 9 October 1973 a

copy of Senate Resolution 52, A Bill for a Resolution to Secure Trustees Meeting Hearing Privileges for the Chairman of the Faculty Senate. Mr. Pence summarized the Resolution as recommending that the Chairman of the Faculty Senate be made an ex officio member of the Trustees, and, failing that, the Chairman of the Faculty Senate be allowed to attend the executive sessions of the meetings of the Trustees. He pointed out that the Trustees have no authority in the first instance, which requires action by the Legislature. He expressed the opinion that the Trustees might give careful consideration to the recommendation and, when the Legislature meets and the Faculty Senate sponsors such legislation, express their feelings at that time. Mr. Pence indicated no action would be taken until after the Legislature meets. If the Legislature does not give favorable consideration to the recommendation for ex officio membership, the Trustees will then have to decide whether the Chairman should be admitted to the executive sessions.

Mr. Brodrick reported he had accepted an invitation to attend a one-day conference on 30 October at the Northwest Community College in Powell (at which Dick R. Jones, Wyoming State Senator from Cody, and Dr. Lawrence Pettit, Montana Commissioner of Higher Education, would be the two principal speakers). He inquired if others were planning to attend the conference and asked for any guidelines or suggestions they might wish to offer. Mr. Pence then designated Mr. Brodrick as the official representative of the Trustees at the conference and requested other Trustees to advise Mr. Brodrick if they planned to attend.

It was moved by Mr. Sullivan, seconded by Mr. Bunning, and carried that the meeting go into executive session at 9:30 a.m. The meeting was reconvened in open session at 2:00 p.m. with the same persons present. Representatives from the news media were also in attendance.

President Carlson asked that matters contained in the President's Report be considered, and, on the basis of the discussions which took place during the executive session, the following actions were taken.

APPOINTMENTS

Mr. Sullivan moved that the following appointments be approved as recommended by the President, to be effective on the dates indicated. The motion was seconded by Mrs. Hickey, and it carried.

1. Andrea Adler Eaton as Temporary Instructor in Social Work for the academic year 1973-74, effective 22 October 1973.
2. Charanjit Rai as Associate Professor of Chemical Engineering for the academic year 1973-74, effective 19 November 1973.

3. H. Dennis Spriggs as Assistant Professor of Chemical Engineering for the academic year 1973-74, effective at the beginning of the 1974 Spring semester.

4. Judith Hahn Wood as Johnson County Extension Home Economist for the fiscal year 1973-74, effective 1 November 1973.

CHANGE IN DESIGNATION

It was moved by Mr. True, seconded by Mr. Sullivan, and carried to approve a change in designation for Arvil D. Ashment, presently County Agent Leader, as Assistant Director for County Operations, effective 1 November 1973.

RESIGNATIONS

It was moved by Mr. Quealy, seconded by Mr. McBride, and carried that the following resignations be accepted, to be effective on the dates indicated.

1. Dr. Thomas E. Bedell, Associate Professor in Agricultural Extension and Range Management, effective 31 October 1973.

2. Mr. P. LaMar Eyre, Temporary Instructor in Social Work, effective 24 August 1973.

3. Mr. Ted W. Vaughan, Instructor in Adult Education and Instructional Service, effective at the close of the 1973 Fall semester.

4. Miss Karyn L. Edwards, Teton County Home Economist, effective 6 November 1973.

5. Mr. Ronald W. Paul, Carbon County Assistant Agricultural Agent, effective 31 October 1973.

6. Mr. Robert L. Seaton, Sublette County Agricultural Agent, effective 31 October 1973.

RENAMING OF
GEOLOGY BUILDING

It was moved by Mr. Sullivan, seconded by Mr. Hollon, and carried that, in recognition of his long and distinguished service to The University of Wyoming, the Gology Building be dedicated to Dr. Samuel Howell Knight, Professor Emeritus of Geology, and be designated as the "S. H. Knight Geology Building," effective immediately.

ACCREDITATION REPORT
-- COLLEGE OF LAW

As a matter of information, President Carlson reported that the University administration has been notified that the Council of the Section of Legal Education and Admissions to the Bar of the American Bar Association had voted to continue the accreditation of the College of Law. Attention was called to the concern expressed by the Council on the lack of adequate physical plant and their request that a further report be submitted, prior to August 1974, on space problems and the effects they are having on the instructional programs.

SUMMER SCHOOL
OPERATING BUDGET
--1974-75

Following discussion of the summer course offerings, it was moved by Mr. McBride, seconded by Mrs. Hickey, and carried that the proposed operating budget for the Summer School for the fiscal year 1 July 1974 through 30 June 1975 be approved as submitted. The approved budget follows:

THE UNIVERSITY OF WYOMING
 -Statement of Proposed
 Summer School Budget - 1974-75
 and

Comparison with Fiscal Year ending 30 June 1974

	Approved Budget 1973-74	Proposed Budget 1974-75
<u>Income</u>		
Fee Income	\$265,000	\$265,000
Supplement	295,464	293,964
Total	\$560,464	\$558,964
<u>Estimated Expenditures</u>		
<u>Personal Services</u>		
Full Time Salaries	\$ 19,064	\$ 19,064
Part-time Salaries		
Faculty	\$511,900	\$510,400
Graduate Teaching Assistants	17,400	17,400
Assistants	4,400	4,400
Total	\$552,764	\$551,264
<u>Expense Items</u>		
Contractual	\$ 3,900	\$ 3,900
Equipment	400	300
Supplies	2,700	2,700
Travel	700	800
Total	\$ 7,700	\$ 7,700
Total	\$560,464	\$558,964

BUDGET CHANGES

The following changes to the 1973-74 budget were considered in accordance with recommendations

made by President Carlson:

1. Paramedical Program. It was moved by Mrs. Hickey, seconded by Mr. Sullivan, and carried to authorize an additional appropriation of \$3,000 for purchasing supplies for the Medical Technology Program in the College of Health Sciences.

2. Office of Admissions. In response to inquiries concerning the proposed expanded efforts to encourage graduates of Wyoming high schools to attend the University, Dr. Carlson stated that the University would use personal contact

with students as well as correspondence, and would attempt to enlist the active support of citizens of the State. He also reported that the University is trying to work cooperatively with the community colleges to bring attention to the opportunities available at the University. Because of the interest shown in this phase of the University's operation, President Carlson volunteered to arrange for the Trustees to review the recruiting program at one of their visitation meetings. At the conclusion of the discussion, Mr. Quealy moved that additional appropriations of \$4,300 for travel expenses and \$700 for supplies be authorized for the Office of Admissions. The motion was seconded by Mr. Sullivan, and it carried.

PHYSICAL PLANT

President Pence called upon Mr. Hollon, Acting Chairman of the Physical Plant and Equipment Committee, to present a report from that Committee. As cited below, the following items were discussed and acted upon in accordance with recommendations from the Physical Plant and Equipment Committee.

1. Lyman Substation (Inactive). Mr. Hollon indicated it was the recommendation of the Physical Plant and Equipment Committee that the University grant the Town of Lyman a lease on a portion of the farm for use of a lagoon waste treatment facility subject to negotiation between the Town of Lyman and Sylvester Phillips, the lessee. It was moved by Mr. Hollon, seconded by Mr. Bunning, and carried that the University grant the Town of Lyman a lease on 8 to 8.5 acres of land on the Lyman Substation for waste treatment facilities subject to negotiation between the Town of Lyman, the State Land Commissioner, and the lessee.

2. Plant Science Laboratories and Greenhouse Utilities. Because the low bidder and the next to low bidder on the contract for installing a sewer line to accommodate the Plant Science laboratories and greenhouse had failed to submit their bid bonds, Mr. Hollon stated that it was the recommendation of the Physical Plant and Equipment Committee that all bids be rejected and re-advertised, with authorization given to either the Chairman of the Committee or the President of the University to enter into a contract with the low bidder. He further pointed out that it would be necessary to approve an additional appropriation of \$2,500 from the Trustees' Reserve to supplement the \$10,925 presently available for this project, (\$6,925 from the free balance of the Plant Science physical completion fund and \$4,000 from the Trustees' Reserve approved by the Trustees at their meeting on 14 September 1973). Mr. Hines moved approval of the recommendation from the Physical Plant and Equipment Committee. Mr. Sullivan seconded the motion, and it carried.

LEGISLATIVE BUDGET
REVIEW

Mr. Quealy, Chairman of the Budget

Committee, commented on the necessity

for the University to submit an amended budget for consideration by the Wyoming State Legislature in January 1974. He pointed out that the University estimates that certain anticipated income will not be realized: mineral royalties (\$882,000), from land income funds (\$47,000), from fees from students (\$918,000), from athletic events (\$107,000) and from Federal sources for general institutional support (\$1,126,900). It is estimated also that sales and services income will increase \$500,000 and budget reversions \$801,000. He noted that should the Legislature approve the additional appropriation for the University of \$1,779,900 to offset the net income losses, increased spending would not result. Further,

he noted that an additional appropriation of \$404,984 is requested for salary increases and an additional appropriation of \$479,370 to meet debt service costs (\$203,370 for the new capital improvement program and \$276,000 for outstanding bond issues).

Mr. Quealy moved that the recommendation of the Budget Committee to submit to the 1974 Legislature an amended budget requesting an additional \$2,664,254 from the general fund for the 1973-75 biennium. This motion was seconded by Mr. Bunning, and it carried.

REPORT FOR THE JOINT
EDUCATION, HEALTH AND
WELFARE INTERIM COMMITTEE
OF THE LEGISLATURE

The questionnaire from the Joint
Education, Health and Welfare Interim
Committee of the forty-second State

Legislature was discussed. The questionnaire was received from Representative Roy Peck, Chairman of the subcommittee named to study the organization, programs and functions of The University of Wyoming, and requires various units of the University to respond to certain questions. Mr. Pence appointed the following persons to complete the portion relating to the Board of Trustees: Mr. Quealy, Chairman; Mrs. Hickey and Mr. McBride.

REPORT ON MARRIED
STUDENTS APARTMENTS

Dr. Carlson reported 32 vacancies in the
married student apartments and noted that,

compared with a year ago, 117 fewer married students are enrolled in the University for the 1973 Fall semester. In order to encourage maximum occupancy in married student apartments he recommended modification of the implementation of the present policy concerning priorities assigned for student housing units. This policy was established by the Trustees in 1959 and provides

that these apartments be assigned to married students with a first priority given to Wyoming residents. This priority has been given effect by not making any new assignments until thirty days prior to the beginning of the school term so as to provide an opportunity for Wyoming residents to have their applications acted upon before assigning apartments to nonresidents. This procedure has resulted in full occupancy in the past. Now students are unwilling to wait because private apartments are available in greater numbers. In accordance with the recommendation of President Carlson, Mr. Hollon moved acceptance of the following modifications in the present policy for the assignment of married student apartments:

- a. A priority for Wyoming residents will be recognized as to applications received ninety days before the beginning of the term. Thereafter, assignments will be made on the basis of the date of receipt of a completed application.
- b. Terms and conditions of the assignment will be revised to require greater certainty as to the date occupants will vacate an apartment.
- c. Consideration will be given to apartment assignments for certain types of single students whenever it appears that housing needs of married persons for a term in session have been met.

The motion was seconded by Mr. Hines and it carried.

STATEWIDE REVIEW
COMMITTEE

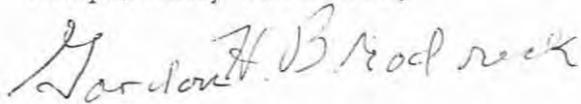
As a matter of information Dr. Carlson
reported that the College of Agriculture

Statewide Review Committee had submitted recommendations concerning the
existing livestock farm facilities and research on food and fiber. After these
recommendations have been thoroughly reviewed they will be brought to the
Trustees for appropriate action.

ADJOURNMENT AND DATE
OF NEXT MEETING

There being no further business, upon a
motion duly made by Mrs. Hickey and
seconded by Mr. Sullivan, the meeting was adjourned at 3:45 p.m. The next
meeting date of the Trustees will be 15 November 1973. This meeting is scheduled
as a visitation meeting for the Trustees and will be held in conjunction with
Governor's Day.

Respectfully submitted,



Gordon H. Brodrick
Secretary